



CITY OF WAUWATOSA
WAUWATOSA PUBLIC LIBRARY

NOTICE REGARDING ACCESS TO PUBLIC RECORDS

Except as otherwise provided, any person has a right to inspect a record and to make or receive a copy of any record as provided in Wisconsin Statutes 19.34 and Wauwatosa Municipal Code Section 2.88.030.

The Library Director is the Records Custodian for the Wauwatosa Public Library.

Requests to inspect public records may be made to the Library Director, 7635 W. North Avenue, Wauwatosa, WI 53213.

Public records may be requested, inspected and copies obtained during normal Library hours at the Wauwatosa Public Library.

The cost of photocopying shall be calculated not to exceed the actual, necessary and direct cost of reproduction.

All public records requests shall be subject to Sections 2.88.010-2.88.050 of the Wauwatosa Municipal Code ("Public Records"), a copy of which is attached. Questions regarding implementation of this policy should be directed to the City Attorney.

Pursuant to the requirements of Sec. 19.34(1) of the Wisconsin Statutes, the following is a list of the holders of any "local public office" within the Wauwatosa Public Library: Library Director, Library Board.

Adopted by the Board of Trustees of the Wauwatosa Public Library on March 15, 2023.