



**WAUWATOSA PUBLIC LIBRARY**  
**Library Board of Trustees**  
**MINUTES - July 19, 2017**

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<b>Regular Meeting</b>	<b>Library Board Room</b>	<b>6:30 PM</b>
<b>7635 West North Avenue, Wauwatosa WI 53213</b>		

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The meeting was called to order at 6:35 PM by President Ann Marie Perhach. In attendance: Bill Andrae, David Marheine, Maureen Klein, Mary Newton, Sarrah Oliver and Pete Holtz . Excused: Jane Carroll and Tom Miller. Also in attendance: Ald. Jim Moldenhauer, Robert Trunley and Pete Loeffel.

APPROVAL OF THE MINUTES

1. Mary Newton moved approval of the Minutes of the June 21, 2017 meeting. Bill Andrae seconded and the motion passed.

PUBLIC COMMENT

There was no public comment

ADMINISTRATIVE REPORTS

1. Pete Holtz moved approval of the payrolls from May18 - July8, 2017 in the amount of \$134,395.68. Maureen Klein seconded and the motion passed.
2. David Marheine moved approval of the vouchers for the month of June in the amount of \$38,353.15. Bill Andrae seconded and the motion passed.
3. Pete Holtz moved approval to pay Demco \$95.41 for purchase of book bags. Mary Newton seconded and the motion passed. Bill Andrae moved approval of the 2<sup>nd</sup> Quarter report of the Trustees funds. Pete Holtz seconded and the motion passed.

PRESIDENT'S REPORT

Ann Marie Perhach lead a discussion about clarifying expectations, procedures, and communication between and among the library board trustees and the library director.

## DIRECTOR'S REPORT

Pete Loeffel reported on the Children's Library, the Adult Library, the Circulation Department, the library building, the most recent Town Hall meeting of Congressman Sensenbrenner held at the library, Wisconsin Trustee Training Week, and he reported on employee anniversaries and new employees.

## OLD BUSINESS

1. Wauwatosa Public Library Foundation – Ann Marie Perhach reported that the Midtown Tosa Fun Run event on July 22 will donate proceeds to the Foundation. The Foundation will engage a consulting firm to report on their finances. The Foundation is investigating what direction to take with their fundraising software.

## NEW BUSINESS

1. Bill Andrae moved approval of the slate of officers from the Nominating Committee: President - Pete Holtz, Vice-President - Ann Marie Perhach, Financial Secretary - David Marheine. Mary Newton seconded and the motion passed.
2. Pete Holtz moved approval of the 2018 Operating Budget . Bill Andrae seconded and the motion passed.

## ADJOURNMENT

The meeting was adjourned at 8:22 PM.