



WAUWATOSA PUBLIC LIBRARY
Library Board of Trustees
July 19, 2017



Regular Meeting	Library Board Room	6:30 PM
7635 West North Avenue, Wauwatosa WI 53213		

APPROVAL OF THE MINUTES

1. June 21, 2017 meeting (action)

PUBLIC COMMENT

ADMINISTRATIVE REPORTS

1. Payrolls (action)
2. Operating Vouchers (action)
3. Trustees Account (action)

PRESIDENT'S REPORT

DIRECTOR'S REPORT

OLD BUSINESS

1. Wauwatosa Public Library Foundation – Ann Marie Perhach will report

NEW BUSINESS

1. Election of Officers (action)
2. 2018 Library Budget Request (action)

ADJOURNMENT

In addition to the specific items on this preliminary agenda, such other items as are authorized by law may be considered. Additional items may be added until 5:00 on the day prior to the Board meeting and will be posted on the final agenda.

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, must contact the Library Secretary at voice telephone 471-8487 or TTY 471-8484 (Wauwatosa Public Library, 7635 W. North Avenue, Wauwatosa, WI 53213) for accommodations. Requests for accommodations for meetings should be made at least three (3) business days prior to the meeting. Every effort will be made to arrange accommodations for all meetings, so please give the Library Secretary as much advance notice as possible.

Unapproved Minutes of the June 21, 2017 Meeting of the Wauwatosa Public Library Board of Trustees

The meeting was called to order at 6:35 PM by President Ann Marie Perhach. In attendance: Bill Andrae, David Marheine, Mary Newton, Jane Carroll, Sarrah Oliver and Tom Miller. Excused: Pete Holtz and Maureen Klein. Also in attendance: Ald. Jim Moldenhauer and Robert Trunley.

Jane Carroll moved approval of the Minutes of the May 17, 2017 meeting. Bill Andrae seconded and the motion passed.

Mary Newton moved approval of the Minutes of the May 24, 2017 meeting. Tom Miller seconded and the motion passed.

Public Comment: Pete Loeffel was introduced as the new director of the library effective June 26, 2017.

Bill Andrae moved approval of the payrolls from April 30, 2017 – May 27, 2017 in the amount of \$103,700.96. Mary Newton seconded and the motion passed. Mary Newton moved approval of the vouchers for the month of May in the amount of \$49,055.40. David Marheine seconded and the motion passed.

Bill Andrae moved approval to pay TeleVend \$160.35 for purchase of prepaid fax cards. Tom Miller seconded and the motion passed.

Tom Miller moved approval to pay Cori Lutz \$44.38 for purchase of 20 headphone sets. Jane Carroll seconded and the motion passed.

Ann Marie Perhach reported that the Foundation's Leadership Luncheon in 2018 will be on March 12. The featured speaker will be Susan Cain, author of Quiet: The Power of Introverts in a World That Can't Stop Talking. She reported that the Midtown Madness 5K Run for Wellness will be donating proceeds to the Foundation. The event takes place July 22.

Mary Newton reported that the Nominating Committee has proposed a slate of officers: President: Pete Holtz. Vice-President: Ann Marie Perhach. Financial Secretary: David Marheine.

Jim Moldenhauer reported that Mary Newton and Jane Carroll were both reappointed to the Library Board through 6/30/2020.

The meeting was adjourned at 7:15 PM.

Cost Center	Account Name	2017 Budget	May	June	July	Year to Date	Balance	% Remaining
5100	Total Salaries	1,727,029.00	103,700.96	134,395.68		682,571.79	1,044,457.21	60.48%
5200	Office Supplies	29,000.00	4,056.86	2,635.87	1,301.15	13,017.44	\$15,982.56	55.11%
5210	Printing/Dup.	9,000.00	1,368.75	1,164.66	1,841.05	7,803.80	\$1,196.20	13.29%
5230	Books/Bindery	323,424.00	21,755.04	3,239.32	35,200.54	159,228.94	\$164,195.06	50.77%
5250	Postage	4,000.00	353.50	10.64	10.41	735.98	\$3,264.02	81.60%
5310	Elec Communication	500.00				0.00	\$500.00	100.00%
5400	Dues/Prof. Per.	1,300.00				216.00	\$1,084.00	83.38%
5410	Conf./Travel	0.00				0.00	\$0.00	0.00%
5420	Education/Training	1,890.00				0.00	\$1,890.00	100.00%
5500	Equip./Oper. Rent	0.00				0.00	\$0.00	#DIV/0!
5505	General Liability	6,879.00						
5510	Building/Maintenance	533,192.00				0.00	\$533,192.00	100.00%
5520	Info Systems	188,389.00				0.00	\$188,389.00	100.00%
5690	Other Supplies	2,000.00	678.75	875.00		2,502.66	(\$502.66)	-25.13%
5730	Other Repairs	1,000.00		480.00		1,029.00	(\$29.00)	-2.90%
5810	Sundry Cont. Serv.	83,524.00	778.47	40,649.91		72,590.65	\$10,933.35	13.09%
5900	Other Expenses	750.00	56.78			56.78	\$693.22	92.43%
5970	Office Furn./Equip.	0.00				0.00	\$0.00	#DIV/0!
5980	Automation Project	<u>0.00</u>				0.00	<u>\$0.00</u>	<u>#DIV/0!</u>
	Total Operating	1,184,848.00	29,048.15	49,055.40	38,353.15	257,181.25	927,666.75	78.29%
01-512-5530-	Rental Pictures	2,300.00				0.00	2,300.00	100.00%

**CERTIFICATION OF LIBRARY VOUCHERS
BOARD MEETING: JULY 19th, 2017
JUNE 2017 INVOICES**

<u>VENDOR NUMBER</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>ACCOUNT NAME</u>	<u>ACCOUNT NUMBER</u>
Chase (P card)		<u>27 Invoices</u>	<u>Total</u>	<u>7,917.56</u>		
		Alibris	6/12/2017	165.15	Material: Adult	01-511-5230-300
		Alibris	6/12/2017	129.32	Material: Adult	01-511-5230-300
		Morningstar	6/13/2017	6,218.00	Material: Adult	01-511-5230-300
		Ice Age Trail Alliance	6/12/2017	38.68	Material: Adult	01-511-5230-300
		RT Book Reviews	6/12/2017	9.99	Material: Adult	01-511-5230-300
		Amazon	6/13/2017	40.11	Material: Adult	01-511-5230-300
		Price Digests	6/14/2017	77.56	Material: Adult	01-511-5230-300
		Vegetarianalcoholcpress	6/15/2017	21.00	Material: Adult	01-511-5230-300
		USA Today	6/13/2017	257.89	Material: Adult	01-511-5230-300
		Amazon	6/16/2017	16.95	Material: Adult	01-511-5230-300
		Minitex	6/18/2017	320.00	Office Supplies	01-511-5200-200
		Amazon	6/19/2017	21.24	Office Supplies	01-511-5200-100
		Amazon	6/21/2017	11.65	Office Supplies	01-511-5200-200
		Amazon	6/20/2017	12.99	Office Supplies	01-511-5200-100
		UPS Store	6/27/2017	10.41	Postage	01-511-5250-100
		Amazon	6/28/2017	29.99	Printing/Dup	01-511-5210-100
		Amazon	6/28/2017	18.99	Printing/Dup	01-511-5210-100
		National Audubon Society	6/21/2017	20.00	Material: Adult	01-511-5230-300
		Alibris	6/30/2017	479.17	Material: Adult	01-511-5230-300
		Amazon	6/30/2017	18.37	Material: Adult	01-511-5230-300
		Amazon	7/6/2017	14.99	Material: Adult	01-511-5230-300
		Alibris	6/30/2017	(14.89)	Material: Adult	01-511-5230-300
		Baker & Taylor	6/14/2017	8674.46	Materials: Adult	See itemized below
		Baker & Taylor	6/14/2017	3927.59	Materials: Childrens	See itemized below
		Baker & Taylor	7/5/2017	10560.12	Materials: Adult	See itemized below
		Baker & Taylor	7/5/2017	3110.72	Materials: Childrens	See itemized below
40217 Office Max (City P card)		<u>16 Invoices</u>	<u>Total</u>	<u>2368.20</u>		
		930875961	5/24/2017	8.06	Office Supplies	01-511-5200-400
		930872948	5/24/2017	317.00	Printing/Dup	01-511-5210-300
		932304401	5/31/2017	55.20	Office Supplies	01-511-5200-500
		932601958	6/1/2017	28.77	Office Supplies	01-511-5200-400
		932602146	6/1/2017	22.49	Office Supplies	01-511-5200-400
		933513785	6/5/2017	56.45	Office Supplies	01-511-5200-200
		933860730	6/6/2017	23.98	Office Supplies	01-511-5200-300
		933860560	6/6/2017	17.36	Office Supplies	01-511-5200-500
		934546883	6/8/2017	2.82	Office Supplies	01-511-5200-100
				13.99	Office Supplies	01-511-5200-200
				179.81	Printing/Dup	01-511-5210-300
		935426259	6/12/2017	99.72	Office Supplies	01-511-5200-500
		936687984	6/15/2017	202.02	Office Supplies	01-511-5200-300
		936686613	6/15/2017	14.99	Office Supplies	01-511-5200-500
		937147790	6/20/2017	656.34	Printing/Dup	01-511-5210-300
		937305187	6/20/2017	16.60	Office Supplies	01-511-5200-100
		938264970	6/19/2017	638.92	Printing/Dup	01-511-5210-300
		937302243	6/20/2017	13.68	Office Supplies	01-511-5200-200
2237 Baker & Taylor		<u>4 Invoices</u>		<u>557.54</u>	Continuation Account	01-511-5230-300
		5014553756	5/10/2017	102.58		
		5014571552	5/24/2017	321.04		
		5014590279	6/7/2017	23.18		
		5014608610	6/21/2017	110.74		
2237 Baker & Taylor		<u>30 Invoices</u>		<u>14,885.29</u>	Materials: Adult	01-511-5230-300
		2032820656	4/24/2017	309.80		
		2032830062	4/27/2017	14.87		
		2032836451	5/2/2017	200.13		
		2032856634	5/9/2017	552.71		
		2032856933	5/9/2017	425.52		
		2032868492	5/15/2017	537.58		
		2032871409	5/16/2017	153.48		
		2032872806	5/16/2017	621.62		
		2032879979	5/18/2017	310.14		
		2032883612	5/19/2017	765.29		
		2032894338	5/24/2017	466.98		
		2032894440	5/24/2017	559.19		

2032894714	5/24/2017	671.43
2032894912	5/24/2017	387.06
2032895062	5/25/2017	805.23
2032908119	5/31/2017	626.23
2032916595	6/1/2017	676.73
2032921027	6/6/2017	431.82
2032930675	6/8/2017	321.64
2032948475	6/13/2017	287.09
2032950081	6/14/2017	964.88
2032950535	6/14/2017	850.28
2032950676	6/14/2017	577.82
2032963568	6/20/2017	917.55
2032963683	6/20/2017	450.48
2032970815	6/22/2017	427.72
2032973780	6/23/2017	494.66
2032974299	6/23/2017	596.66
2032974218	6/26/2017	193.91
2032978754	6/27/2017	286.79

2237 Baker & Taylor

45 Invoices

3,791.75

Media: Adult

01-511-5230-300

B48242811	4/11/2017	62.88
B48411170	4/13/2017	104.15
B49375040	4/28/2017	149.37
B49744570	5/2/2017	17.47
B50206690	5/8/2017	452.89
B50206700	5/8/2017	247.04
K97329580	5/8/2017	10.05
B50276400	5/9/2017	10.47
B50276401	5/9/2017	20.96
B50276402	5/9/2017	20.96
K97751210	5/12/2017	83.86
B50745740	5/15/2017	15.80
B50821340	5/16/2017	10.48
B51291870	5/23/2017	17.46
B51347160	5/24/2017	542.19
B51347170	5/24/2017	24.82
B583054CM	5/22/2017	(16.06)
B51772150	5/30/2017	20.96
B51772151	5/30/2017	62.88
B51784850	5/30/2017	15.58
B51888170	5/31/2017	17.46
B51934080	6/5/2017	448.65
B51934090	6/2/2017	46.72
B52205760	6/5/2017	17.44
K99331030	6/5/2017	17.44
B52271170	6/6/2017	10.05
B52271171	6/6/2017	16.06
B52363400	6/7/2017	20.96
B52776870	6/13/2017	13.97
B52832200	6/13/2017	11.86
B52836980	6/13/2017	17.46
B52817690	6/14/2017	41.92
B52817691	6/14/2017	664.86
B52830980	6/14/2017	198.37
B52882090	6/14/2017	18.87
B52907630	6/14/2017	28.75
B52910610	6/14/2017	11.53
B53015440	6/16/2017	12.88
B53227520	6/20/2017	74.69
B53227521	6/20/2017	82.97
B53227530	6/20/2017	51.72
B53232590	6/19/2017	15.43
B53377220	6/21/2017	43.98
B53471790	6/22/2017	17.44
B53773860	6/26/2017	16.06

2237 Baker & Taylor Entertainment

16 Invoices

6,101.50

Materials: Children

01-511-5230-400

2032830090	4/27/2017	61.44
2032848622	5/5/2017	454.06
2032857043	5/9/2017	471.71
2032857184	5/9/2017	774.94
2032857353	5/9/2017	340.87
2032863281	5/10/2017	371.66
2032876631	5/16/2017	394.06
2032883582	5/19/2017	377.79

		2032887749	5/22/2017	110.25		
		2032906432	5/31/2017	243.80		
		2032929840	6/7/2017	912.49		
		2032937976	6/12/2017	285.71		
		2032950328	6/14/2017	550.22		
		2032967104	6/20/2017	272.69		
		2032974096	6/23/2017	335.63		
		2032978757	6/27/2017	144.18		
2237	Baker & Taylor Entertainment	<u>18 Invoices</u>		<u>936.81</u>	Media: Children	01-511-5230-400
		B48244300	4/11/2017	41.92		
		B48244301	4/11/2017	62.88		
		B49745690	5/2/2017	4.89		
		B50219600	5/9/2017	63.56		
		B50219601	5/9/2017	10.48		
		B50219610	5/9/2017	83.81		
		B50533340	5/12/2017	11.18		
		B50533341	5/12/2017	48.90		
		B50795820	5/16/2017	41.88		
		B51008870	5/19/2017	139.71		
		B51123640	5/22/2017	17.44		
		B51293460	5/23/2017	6.92		
		B51293461	5/23/2017	10.47		
		B51378320	5/26/2017	9.33		
		B51378321	5/26/2017	17.44		
		B51773960	5/30/2017	209.60		
		B52019460	6/2/2017	27.92		
		B52272930	6/6/2017	128.48		
38034	Blackstone Audio	<u>2 Invoices</u>		<u>891.74</u>	Materials: Adult	01-511-5230-300
		909632	6/21/2017	846.74		
		911826	6/30/2017	45.00		
2721	Brodart Co.	<u>1 Invoice</u>		<u>359.14</u>	Office Supplies	01-511-5200-200
		472506	6/13/2017	359.14		
60530	Center Point Large Print	<u>2 Invoices</u>		<u>128.82</u>	Materials: Adult	01-511-5230-300
		1478695	6/1/2017	85.68		
		1480518	6/3/2017	43.14		
64986	Gale/Cengage Learning	<u>1 Invoice</u>		<u>46.48</u>	Materials: Adult	01-511-5230-300
		60774692	6/21/2017	46.48		
99743	Maris Associates	<u>1 Invoice</u>		<u>282.06</u>	Materials: Adult	01-511-5230-300
		1170	7/11/2017	282.06		
99571	Recorded Books	<u>3 Invoices</u>		<u>39.95</u>	Materials: Adult	01-511-5230-300
		753556-CR	6/16/2017	(41.60)		
		75543047	6/20/2017	41.60		
		75560243	7/6/2017	39.95		
18410	Regent Book Company	<u>2 Invoices</u>		<u>46.31</u>	Materials: Adult	01-511-5230-300
		55077	5/4/2017	16.93		
		55174	5/30/2017	29.38		

TOTAL INVOICES 38,353.15

Trustees have audited and approved the same.

Date: _____

Secretary of the Wauwatosa Public Library Board of Trustees

1,301.15 01-511-5200
1,841.05 01-511-5210
35,200.54 01-511-5230
10.41 01-511-5250
01-511-5810
38,353.15

WAUWATOSA PUBLIC LIBRARY BOARD OF TRUSTEES ACCOUNT
QUARTERLY REPORT

April 1, 2017 - June 30, 2017

SOURCE AND USE OF FUNDS

Balance March 31, 2017 **177,802.90**

Receipts

Gifts given: 605.00
Televend 32.34
Interest on M&I Fund 0.55
Dividend on M&I Fund 0.00
Total receipts 637.89

Expenses

Materials, Equipment, Furniture and Services (279.79)
Appreciation/Depreciation (M&I Fund) 0.00
Bank Fees (M&I Fund) 0.00
Realized Gain (M&I Fund) 0.00
Non-cash asset changes (M&I Fund) 0.00
Total Expenses (279.79)

Net change in accounts value: 358.10

Individual account values

Certificates of deposit 50,000.00
Checking 10,686.70
M&I investment 117,474.80
Total all accounts 6/30/17 178,161.50

Previous balance (3/31/17) 177,802.90

Net change in accounts values 358.10

Balance 178,161.00

GUTENBERG ENDOWMENT

Hobart James	10,000.00
Sirotkin	1,000.00
Ziperski	50.00
McGowan	1,000.00
Brotherhood/Sileno wedding donations	1,025.00
Interest on cashed out CDs effective June, 2009	<u>7,068.68</u>
Committed Funds (Gutenberg Endowment)	<u>20,143.68</u>

CERTIFICATES OF DEPOSIT (all interest to Gutenberg Endowment)

Certificate of Deposit	50,000.00
CHECKING ACCOUNT	10,686.70
M&I Investment ACCT	<u>117,474.80</u>
Total all Trustee accounts (6/30/17):	178,161.50
Certificates of deposit	50,000.00
Checking Account	10,686.70
M&I Investment account	117,474.80



**Director's Report
July, 2017**

1. Children's update (From Anne Kissinger, Children's Library Supervisor): Summer Reading/Programming is underway!

Round one, of summer reading turn in, is up by 35 participants over last year. The area businesses have demonstrated popularity in the raffle as well. Big thank-you to Hoyt Park Pool, Rocket Baby Bakery, BelAir Cantina, Soaps & Scents, Boswell Book Company, and Yo Mama!

Additionally, we offered 44 programs with a total of 3780 participants in the month of June. This is an increase of 1 program and 538 participants over June of last 2016. The programs included our regular Rhyme & Story Times, with other offerings that included children, birth through 13 years of age. A couple of the programs proved to be so popular they will not doubt become an annual event (i.e., Harry Potter Part; Cupcake Wars; LEGO Buildathon).

As we hold dear our friends and colleagues no longer with us, we look forward to new beginnings.

2. Adult update (From Shellie Anderson, Adult Reference Supervisor): I am happy to report that we have filled the position made vacant when I was promoted to Adult Reference Supervisor. Our new full-time librarian is Katie Jentges and she starts Thursday, July 27th. She comes to us from the West Allis Library and brings programming and marketing expertise to our department.

We are partnering with the Health Department in promoting and surveying their "2017 Wauwatosa Community Health Profile". We have a paper copy of it available at the Information Desk and an electronic copy on our Facebook page. This data will be used to identify community health priorities and create a five year Community Health Improvement Plan to improve the health of all Wauwatosans.

3. Circulation update (From Tristan Marshall, Circulation Supervisor): The four self check-out stations have updated credit card payment systems. Patrons are now able to pay with credit cards, chip credit cards, Apple Pay, Samsung Pay and other "tap n pay" payment systems.

We have seen an increase in the amount of patrons utilizing their smartphone in lieu of their library cards. The County Cat app has an option where patrons can login with their information and create a scannable barcode. This solution has been especially helpful in making library accounts more accessible for family members and care givers.



**Director's Report
July, 2017**

The Circulation Department keeps a small sale shelf of used books and materials for sale. Due to merchandising by Circulation Attendant, Tracie Peksa, monthly books sale have steadily increased. (June 2015 sales being \$114, and June 2017 sales being \$301.)

The popularity of placing holds on items is increasing a little more each year. 6% of the items that were checked out from our library last month were picked up from the hold shelves (9,609 items).

4. Building update:

- a. During the morning rain on Wednesday, July 12, a leak developed in the rotunda in the northeast magazine reading area, and containers were placed to catch the water. City Facilities Manager Chuck Pomeroy reported that he believes there is drywall damage that will need to be addressed after the leak is fixed.
- b. The Children's staff recently moved the Board book collection, and in that process, what appeared to be mold on the now exposed carpeting. Chuck investigated, cleaned and replaced the carpet tiles in the affected area.
- c. The light bulbs on the stairway by the circulation desk were replaced; all of the lights are now working in that area.
- d. The Wauwatosa Public Library Foundation approved spending up to \$1,000 on repainting the chalk wall in the Student Commons. Creative Business Interiors, the company that did the original installation, will be doing the work in the next month.

5. Rep. Sensenbrenner Town Hall: Representative Jim Sensenbrenner held a town hall meeting in the Library's Firefly room on Thursday, July 6. The capacity of the Firefly room is 125 and because a capacity crowd was expected and likely, Assistant Director Robert Trunley worked with the Congressman's staff and Fire and Police Departments to make sure that the meeting room policy would be followed, and that there would be no disruptions to library service. Since it was a meeting room reservation, the Congressman's staff was responsible for access to the room and for maintaining the room capacity limit. People wishing to attend the meeting lined up in the outer lobby, and the Congressman's staff let them into the room. After the room capacity was reached, they let additional people in as people left the meeting. There were protesters outside the building, but Robert was doing continuous monitoring and access to the library was not impeded. After the event, we followed up with the police and fire departments, who both reported that the event went very well and they were satisfied with the results.



**Director's Report
July, 2017**

6. Wisconsin Trustee Training Week 2017: Webinar Series, August 21-25, 12:00 - 1:00 pm
MCFLS and other Wisconsin library systems are sponsoring this annual webcast series, developed and coordinated by South Central Library System, geared toward public library trustees but open to everyone. There will be one online session offered each day during the lunch hour (12-1 pm) with a different topic and speaker. This one session per day is set so it can fit into busy schedules. These programs will be archived. More information and registration is available at <http://www.wistrusteetraining.com>.

7. Employee Anniversaries in July:

4 years	Tom Erbes, Shelver
3 years	Cori Lutz, Office Assistant
2 years	Aylin Ikizek, Shelver
1 year	Yana Dziubenko, Shelver

8. New Employees in June:

Ashley Collier, Shelver
Alana Rowell, Shelver
Pete Loeffel, Director

2017 circulation statistics .xls

	June	YTD	This month 2016	2016 YTD	% Change YTD 2016	2015 YTD	%Change YTD 2015
Attendance							
Gate count divided by 2	31,826	180,151	33,781	200,112	-9.97%	157,949	14.06%
Circulation							
Total chkouts, Wauwatosa circ	73,604	397,125	72,036	389,936	1.84%	394,864	0.57%
Manual circ	4	39	2	14	178.57%	15	160.00%
Total circ	73,608	397,164	72,038	389,950	1.85%	394,879	0.58%
Chkouts by residence (from Crosstabs):							
Wauwatosa	43,509	231,356	42,092	223,479	3.52%	226,025	2.36%
Milwaukee	28,181	156,022	28,161	155,918	0.07%	158,297	-1.44%
Other	1,915	9,596	1,785	10,733	-10.59%	10,557	-9.10%
% Wauwatosa	59.11%	58.28%	58.43%	57.28%	1.00%	57.24%	1.04%
Chkouts by Tosa residents of other library's materials:*	11,383	67,265	10,670	62,154	8.22%	64,227	4.73%
Items circd at Tosa, owned by other libraries*	9,715	60,115	9,246	56,382	6.62%	54,959	9.38%
Items circd by Tosa residents at other libraries	5,211	29,932	5,100	28,385	5.45%	31,173	-3.98%
Net circ of Tosa materials to other libraries' patrons	19,751	103,865	20,080	109,699	-5.32%	110,313	-5.85%
Chkouts at Tosa by Intellectual level:							
Adult	34,420	207,008	35,957	218,303	-5.17%	226,085	-8.44%
Juvenile	39,150	189,995	36,058	171,486	10.79%	168,595	12.69%
Undefined	33	121	21	147	-17.69%	185	-34.59%
Holds placed on materials	1,182	6,907	1,122	6,265	10.25%	6,689	3.26%
Paging slips	4,699	29,725	4,626	29,185	1.85%	29,333	1.34%

Programs and Other Building Use Measures 2017

	Sessions Jun	Attend Jun	Sessions YTD	Attend YTD	Sessions month last year	Attend month last year	Sessions YTD last year	Attend YTD last year
Adult								
Tours & visits	0	0	0	0	0	0	0	0
Library-sponsored programs	2	40	25	1,156	3	55	21	1,193
Other programs	50	629	270	3,513	32	367	257	3,036
Total	52	669	295	4,669	35	422	278	4,229
Children								
School visits	18	834	47	2,150	17	975	58	2,667
Storytimes	14	956	94	5,514	12	644	60	2,741
Outreach	0	0	8	286	2	40	9	297
Passive programming	3	369	15	890	1	40	8	236
Miscellaneous	0	0	23	1,282	1	37	11	725
Summer Programs	9	1,821	9	1,621	10	1,506	10	1,506
Total	44	3,780	196	11,743	43	3,242	156	8,172
Total Adult & Children	96	4,449	491	16,412	78	3,664	434	12,401

	Jun	YTD	Prev YTD	% change
Adult computer sessions	2,713	17,556	18,252	-3.81%
Total time used, hours	2,328	15,656	15,994	-2.11%
Children's computer sessions	265	1,729	1,779	-2.81%
Total time used, hours	173	1,282	1,022	25.44%
Small study room uses	324	2,102	2,050	2.54%
Wi-Fi Distinct Clients	2573	15,864	na	

	Jun	YTD 2017	YTD 2016	% change
Adult Materials				
Hardcover added	752	3,988	3,768	5.8%
Paperback added	112	336	417	-19.4%
Total books added	864	4,324	4,185	3.3%
Hardcover withdrawn	303	3,046	4,158	-26.7%
Paperback withdrawn	39	340	2,390	-85.8%
Total books withdrawn	342	3,386	6,548	-48.3%
Compact discs added	59	235	162	45.1%
Compact discs withdrawn	148	432	234	84.6%
Books on CD added	62	223	289	-22.8%
Books on CD withdrawn	8	39	277	-85.9%
Videocassettes added	0	0	0	NA
Videocassettes withdrawn	0	0	521	-100.0%
DVDs added	200	846	691	22.4%
DVDs withdrawn	279	1,197	376	218.4%
Art reproductions added	0	0	0	NA
Art reproductions withdrawn	0	22	1	2100.0%
Children's Materials				
Hardcover added	394	2,240	1,916	16.9%
Paperback added	95	1,119	618	81.1%
Total books added	489	3,359	2,534	32.6%
Hardcover withdrawn	329	3,314	2,697	22.9%
Paperback withdrawn	54	434	397	9.3%
Total books withdrawn	383	3,748	3,094	21.1%
Books on CD added	20	157	103	52.4%
Books on CD withdrawn	76	140	114	22.8%
Music CDs added	1	64	30	113.3%
Music CDs withdrawn	3	42	12	250.0%
DVDs added	64	364	452	-19.5%
DVDs withdrawn	5	137	167	-18.0%
Kits added	0	0	0	NA
Kits withdrawn	0	0	13	-100.0%
Total items added	1,759	9,572	8,446	13.3%
Total items withdrawn	1,244	9,143	11,357	-19.5%
Items repaired	167	1,497	2,408	-37.8%

JUNE 2017 STATISTICS

REVENUE

	<u>TOTAL</u>	<u>TO DATE</u>
Fine & Fee Money Collected		
2017	3367.99	26,288.54
2017 Self Pay-Credit Card	<u>3734.5</u>	<u>20,662.20</u>
	2017 Subtotal	46950.74
2016	4222.08	30,421.51
2016 Self Pay-Credit Card	<u>3821.84</u>	<u>21,287.09</u>
	2016 Subtotal	51708.6
2015	3807.68	30,994.32
2015 Self Pay-Credit Card	<u>3980.79</u>	<u>18,542.12</u>
	2015 Subtotal	49536.44
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Reciprocal Borrowing		
2017	36.00	223,871.25
2016	25.50	243,215.21
2015	25.00	247,869.61
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Photocopier		
2017	0.00	1,840.55
2016	337.00	2,038.82
2015	383.30	2,090.20
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Reader-Printers, Computer Copies, Etc.		
2017	1,032.92	7,387.34
2016	1,050.86	5,861.81
2015	757.40	5,094.74
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Picture Rental and Sales		
2017	41.00	1,291.99
2016	50.00	2,392.50
2015	53.00	383.00
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Book Sales		
2017	301.21	5,276.34
2016	293.40	4,999.44
2015	114.01	4,201.59
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Lost Materials		
2017	176.29	3,296.24
2017 Self Pay- Credit Card	<u>656.15</u>	<u>2,827.79</u>
	2017 Subtotal	6,124.03
2016	296.73	3,788.57
2016 Self Pay- Credit Card	<u>517.59</u>	<u>3,007.45</u>
	2016 Subtotal	6,796.02
2015	173.02	3,689.19
2015 Self Pay- Credit Card	<u>499.07</u>	<u>2,456.53</u>
	2015 Subtotal	6,145.72
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Total Revenue		
2017	9,346.06	292,742.24
2016	10,615.00	317,012.40
2015	9,793.27	315,321.30