



WAUWATOSA PUBLIC LIBRARY

Final

LIBRARY BOARD OF TRUSTEES

MINUTES • NOVEMBER 15, 2017

Regular Meeting

Library Board Room
7635 West North Avenue, Wauwatosa WI 53213

6:30 PM

Present: Trs. Andrae, Holtz, Klein, Marheine, Miller, Newton, Perhach, Oliver – 8

Excused: Tr. Carroll

Also Present: Ald. Moldenhauer, Director Loeffel, Assistant Director Trunley

President Holtz called the meeting to order at 6:35 p.m.

APPROVAL OF THE MINUTES

1. Tr. Marheine moved approval of the minutes of the October 18, 2017 meeting. Tr. Newton seconded and the motion passed 8-0.

PUBLIC COMMENT

There was no public comment

ADMINISTRATIVE REPORTS

1. Children's Library Supervisor Anne Kissinger reported on the children's library in general and the Summer Reading Program in particular.
2. Tr. Newton moved approval of the payrolls from October 1 – October 28, 2017 in the amount of \$97,759.97. Tr. Andrae seconded and the motion passed 8-0.
3. Tr. Miller moved approval of the vouchers for the month of October in the amount of \$32,917.96. Tr. Klein seconded and the motion passed 8-0.
4. a) Tr. Klein moved approval to pay Cori Lutz \$49.99 for earbuds. Tr. Andrae seconded and the motion passed 8-0.
b) i) Tr. Marheine moved approval to pay EBi (Emmonds Business Interiors) \$2,555.00 from the Beth Fox memorial funds for the Children's Library reference desk and chairs. Tr. Miller seconded and the motion passed 8-0.
ii) Tr. Perhach moved approval to pay EBi (Emmonds Business Interiors) \$627.69 from the trustees general fund for the Children's Library reference desk and chairs. Tr. Klein seconded and the motion passed 8-0.
5. President's Report: Pres. Holtz informed the board that he had attended the Library Foundation monthly meeting.
6. Director's Report: Dir. Loeffel presented his written report.
7. Foundation Report: Pres. Holtz indicated the Library Foundation Annual Campaign is underway.

NEW BUSINESS

1. The second reading of the Trustees Bylaws was presented. Tr. Newton moved approval to accept the bylaws as presented. Tr. Perhach seconded and the motion passed 8-0.
2. The Library Closings and Hours for 2018 were reviewed. Tr. Andrae moved approval to accept the Library Closings and Hours for 2018. Tr. Klein seconded and the motion passed 8-0.
3. The library board reviewed Trustee Essential 4, Effective Board Meetings and Trustee Participation.

ADJOURNMENT

The meeting was adjourned at 7:47 p.m.