



WAUWATOSA PUBLIC LIBRARY

Final

LIBRARY BOARD OF TRUSTEES

MINUTES • March 21, 2018

Regular Meeting

Library Board Room
7635 West North Avenue, Wauwatosa WI 53213

6:30 PM

Present: Trs. Andrae, Carroll, Klein, Marheine, Miller, Newton, Oliver, Perhach – 8
Excused: Tr. Holtz
Also Present: Ald. Moldenhauer (arrived 7:20 pm), Director Loeffel, Assistant Director Trunley

Vice-President Perhach called the meeting to order at 6:34 p.m.

APPROVAL OF THE MINUTES

1. Tr. Newton moved approval of the minutes of the February 21, 2018 meeting. Tr. Klein seconded and the motion passed 8-0.

PUBLIC COMMENT

ADMINISTRATIVE REPORTS

1. City of Wauwatosa Facilities Manager, Chuck Pomerence, reported on his duties at the City and the Library, including an overview of the library's HVAC, roofing, and lighting.
2. Trustees reviewed the Financial report.
3. Tr. Andrae moved approval of the vouchers for the month of February in the amount of \$24,688.56. Tr. Miller seconded and the motion passed 8-0.
4. a) Tr. Marheine moved approval to pay Televend \$266.85 for purchase of prepaid fax cards. Tr. Andrae seconded and the motion passed 8-0.
b) Tr. Miller moved approval to pay Demco \$115.15 for purchase of drawstring bags. Tr. Klein seconded and the motion passed 8-0.
c) Tr. Miller moved approval to pay Cori Lutz for purchase of earbuds. Tr. Carroll seconded and the motion passed 8-0.
5. President's Report: Vice-President Perhach reported that the Library Board has been scheduled to share information with the City's Community Affairs Committee on May 8th.
6. Director's Report: Dir. Loeffel presented his written report.
7. Library Foundation Report: Vice-President Perhach reported on the success of the Leadership Luncheon. The Foundation's investments are performing well.

NEW BUSINESS

1. Tr. Miller moved approval to appoint Tr. Holtz as the Library Board Representative to the Wauwatosa Public Library Foundation Board. Tr. Andrae seconded and the motion passed 8-0.
2. Dir. Loeffel presented Trustee Essential 8: Developing the Library Budget.

ADJOURNMENT

The meeting was adjourned at 7:45 p.m.