



CITY OF WAUWATOSA
OFFICE OF THE CITY CLERK
7725 WEST NORTH AVENUE
WAUWATOSA, WI 53213
Telephone: (414) 479-8917
Fax: (414) 479-8989
<http://www.wauwatosa.net>

NOTICE OF PUBLIC RECORDS

Except as otherwise provided, any person has a right to inspect a record and to make or receive a copy of any record as provided in Wisconsin Statutes 19.34.

The City Clerk is the Records Custodian for the Common Council and for any committees, commissions, boards or other authorities created by ordinance or resolution of the Common Council.

Requests to inspect public records may be made to the City Clerk, 7725 W. North Avenue, Wauwatosa, Wi 53213.

Public records may be requested, inspected, and copies obtained during normal business hours Monday through Friday, 8 a.m. – 4:30 p.m. at City Hall. If regular office hours are not maintained at the location where records are kept, the records will be available for inspection and copying upon at least 48 hours' advance notice of intent to inspect or copy.

The cost of photocopying shall be \$0.02 (two cents) per page for black and white copies and \$0.05 (five cents) per page for color copies, either of which are printed on a copier on letter or legal size paper. Said cost has been calculated not to exceed the actual, necessary, and direct cost of reproduction.

List of local public offices or departments: Mayor, Alderperson (16), City Administration, City Assessor, City Attorney, City Clerk, Development Department, Finance Department, Fire Department, Health Department, Information Technology, Library, Human Resources Department, Police Department, and Public Works Department.